

**ANNUAL PARISH CHURCH REPORT OF
ST. ANDREW'S CHURCH MEDSTEAD**



AS AT 31ST DECEMBER 2020

**THE PAROCHIAL CHURCH COUNCIL OF THE PARISH OF ST ANDREW'S
MEDSTEAD**

within the Benefice of St Mary's Bentworth, St Mary's Lasham, St Andrew's Medstead &
St Peter & St Paul Shalden.

Priest in Charge: Canon Ed Pruen

CHURCHWARDEN
Mrs Anne Lofthouse

BANK: National Westminster Bank plc. 38 High Street, Alton. GU34 1BF
CCLA, Senator House, 85 Queen Victoria St., London EC4V 4ET

Treasurer: Mrs Wilma Hainsworth

INDEPENDENT EXAMINER: Lesley M Chapman, ACA, Medstead, Alton Hampshire

CONTACT DETAILS FOR THE PARISH: **blmsbenefice@gmail.com**

For all enquiries concerning Baptisms and Weddings: blmsbenefice@gmail.com

Website: www.blmsbenefice.org

PARISH OF ST ANDREW'S CHURCH, MEDSTEAD
ANNUAL REPORT as at December 31st 2020

<u>Content</u>	<u>Page</u>
List of contents	
Background	4
Aims and Purposes	4
Vision	4
Objectives and Activities	5
1. Regular Public Worship open to all	5
2. Sacred space for personal prayer & contemplation	5
3. Pastoral work, including visiting the sick and the bereaved	6
4. Teaching through sermons courses and small groups	6
5. Taking of religious assemblies ('Collective Worship')	6
6. Promotion of Christianity through events, meetings, and the distribution of literature	6
Structure Governance and Management	6
Electoral Roll and Church Attendance	6
The Parochial Church Council (PCC) Members	6
Persons With Permission to Administer Holy Communion	7
Review of Achievements and Performance	8
Worship and Mission	8
Churchwarden's Report	8
Fabric Report	9
Fosac Report	12
Church Hall Report	13
Social Committee Report	13
Messy Church Report	14
Alton Deanery Synod Report	14
Medstead Church of England Primary School Report	14
The Benefice Website Report	14
Church Flower Report	14

APCM 2020

Continued/

Music Report	15
Safeguarding Report	15
Treasurer's Report 2020	15
Notes to the Financial Statement	17
The Independent Examiner's Report	21
Agenda Easter Vestry Meeting	22
Agenda The Annual Parochial Church Meeting	22
Financial Statements for the year ended 31/12/20	23
Statement of Assets and Liabilities	23
Financial Statements for the Year End 31/12/20	24

PARISH OF ST ANDREW'S CHURCH, MEDSTEAD
ANNUAL REPORT as at December 31st 2020

BACKGROUND

St Andrew's Church is part of the Benefice of Bentworth, Lasham, Medstead and Shalden and lies in the east of Alton Deanery, part of the Winchester Diocese in East Hampshire.

These four village parishes, each have their own Church building and PCCs.

Medstead Parish covers 3.7 square miles and has a population density of 312 people per square mile with an overall population of 1,168 people with 461 households.

The area is in the higher affluence bands as defined by the Winchester share system. In the national deprivation scale it scores 12,356 (1 = most deprived, 12,519 = least deprived). This is higher than the other three parishes in the benefice.

White ethnicity represents 97%, 72% are deemed Christian. Age: 0-4 = 4%, 5-17 = 14%, 18-29 = 8%, 30-44 = 14%, 45-64=35% and aged 65 and over = 24%.

St Andrew's Church is the oldest documented building in the village.

AIMS & PURPOSES

In pursuance of its charitable objects (particularly the advancement of the Christian religion for the public benefit) and in accordance with the Parochial Church Councils (Powers) Measure 1956 and the Synodical Government Measure 1969:

"It shall be the duty of the Incumbent and the Parochial Church Council to consult together on matters of general concern and importance to the parish. The functions of the PCC shall include: Co-operation with the Incumbent in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical; the consideration and discussions of matters concerning the Church of England or any other matters of religious or public interest, but not the declaration of the doctrine of the Church on any question; making known and putting into effect any provision made by the Diocesan/ Deanery Synod, but without prejudice to the powers of the Council on any particular matter; giving advice to the Diocesan / Deanery Synod on any matter referred to the Council; raising such matters as the Council consider appropriate with the Diocesan / Deanery Synod. In the exercise of its functions, the PCC shall take into consideration any expression of opinion by any Parochial Church Meeting".

VISION

St Andrew's Church seeks to be a Christian community in partnership with the benefice. We seek to live out the love of Christ and connect with people of all walks of life through our worship, discipleship, outreach and service to our parish. We are an active church and seek to draw others in. Consequently, any changes must enable us to fulfil this purpose. Between lockdowns we have had well-attended services. We are here to help celebrate and observe the significant moments in the lives of the people who live here. We believe that the church is fully accessible and should always be welcoming to all, regardless of where they live, abilities, race, gender or sexuality. We are not a

community of 'perfect' people, or a 'perfect community' rather, our lives are the usual mixture of joy and sorrow and human complexity. In Jesus we find a companion who whatever the stage of our faith journey, and whatever our situation, brings transformation and healing, as we grow in understanding and love for him and for all God's people.

We have been committed in the past to the Church in the two dioceses of Karamoja in northern Uganda and should this change, we will continue to contribute with overseas support as directed by the Diocese. We have also given generously to The Children's Society, The British Legion, Alton Food Bank, and The King's Arms Project.

There is a good heart in our parish, which continues to enable us to provide a focus for public worship and private prayer. The love of God for all people flows out into the community through the activity of His Church.

OBJECTIVES AND ACTIVITIES

The Parochial Church Council (PCC) has the responsibility of cooperating with the Priest-in-Charge, Canon Ed Pruen, in promoting within the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church and Church Hall.

The Parochial Church Council (PCC) is a charity exempted from registration with the Charity Commission.

Medstead PCC fulfills its aims and purposes through activities associated with five main Objectives. Medstead PCC provides:

1. Regular public worship open to all.

Since March 2020 we have been restricted in what we can offer because of Covid19 restrictions and also by what services are permitted. During much of 2020 we have had a regular online service with contributions from church members in the Benefice which has been well supported. Under normal circumstances we would make our services (as required, authorised or allowed by Canon), accessible to as many parishioners as possible, by offering options at various times and across the wide range of styles and traditions to be found within the Church of England. To facilitate this objective, when the church is operating under normal circumstances:

- a. across the benefice we provide a service of Holy Communion every Sunday and on all principal feasts, holy days and festivals across the benefice
- b. parishioners may request baptisms, marriages and funerals in any of our churches some services are targeted at specific needs and groups (e.g. healing, children etc.)
- c. we provide for special occasions (e.g. local and national civic commemorations)

2. Sacred space for personal prayer & contemplation.

Medstead PCC ensures:

- a. the church and grounds are safe and welcoming for everyone and the grounds are well kept by the Parish Council
- b. the Parish Church is open to members as and when Covid restrictions allow
- c. all Safeguarding policies are in place and followed.

3. Pastoral work, including visiting the sick and the bereaved.

At present this is being directed by the Area Dean and our aim is to ensure:

- a. all who desire our pastoral services receive a ministry of care and welcome
- b. baptism of children involves preparation, a warm welcome and ongoing care
- c. couples marrying in church receive full preparation and are prayed for in church
- d. Holy Communion is taken to anyone sick at home or in rest homes who desires it
- e. the priest is notified and parishioners are visited when in hospital or housebound
- f. the bereaved are visited prior to every funeral and their loved ones remembered

4. Teaching through sermons, courses and small groups.

Medstead PCC supports the priests in providing a sermon at every service. Medstead PCC also provides learning opportunities for discipleship and mission, for example: seasonal Study Groups and monthly Messy Church when Covid restrictions are not in place. These were not able to take place in most of 2020.

5. Taking of religious assemblies (“Collective Worship”) in schools.

Contact with the school at present has been difficult throughout the pandemic and currently this is under the direction of the rural dean.

- a. leading Collective Worship in Medstead Church of England Primary School.
- b. promoting our special relationship with Medstead (C of E) Primary School
- c. welcoming our local school to special services in church when possible.

6. Promotion of Christianity through events, meetings, and the distribution of literature.

Because of Covid 19 restrictions this has been severely curtailed. Our outreach has been via the twice weekly online services on Tuesdays and Sundays and on special Zoom chat meetings run by our pastoral care team.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and to stand for election to the PCC.

Electoral Roll & Church Attendance

On the Electoral Roll the number eligible to vote at this year’s APCM is 73. 9 people were added and 6 were removed. A full revision of the Electoral Role is due in 2025, when everyone has to complete a new application thereon.

THE PAROCHIAL CHURCH COUNCIL (PCC)

PCC members who are presently serving are:

<i>Incumbent:</i>	Canon Ed Pruen
<i>Wardens:</i>	Mrs Anne Lofthouse
<i>Representative on Deanery Synod:</i>	Mrs Antonia Goor as Benefice Administrator

Elected Members: Mrs Sharon Blackshaw, Mr Patrick Busby, Mrs Yvonne Haigh (PCC Secretary), Mr John Lofthouse, Mrs Sarah Rees, Mrs Wilma Hainsworth (Treasurer), Mrs Sarah Bankhead, Cathy Dumelow (Safeguarding Officer for Benefice).

Persons with Permission to Administer Holy Communion (*Under provision of Canon B12.3*)

Debby Barnes, Stephen Blackshaw, Ian Jurd, John Lofthouse, Sarah Rees, David Rowe.

The four parish churches throughout our benefice are the jewels in the crown of the communities we are here to serve. As Christians we seek to offer a place where we can gather and in which the community feel that they belong; a place everyone can relate to, that feels safe and familiar and that leads people to encountering the transforming love of God.

Our values reveal what is really important to us and, how we live them shapes other people's experience and understanding of who we are. As your PCC we aim to ensure:

- Grow and nurture an '**Expectant Faith**' (*John 14.12*) that is confident that God is at work in and through us. A faith that longs to see God's power and presence break into our lives in new ways revealing His goodness, kindness, healing, compassion and love.
- Grow, nurture and demonstrate a '**Joy-Filled Hope**' (*Romans 15.13*) that celebrates the amazing grace of God, demonstrated through the Cross of Christ, that becomes the very hope and foundation of our lives. A hope that is unshakeable in an age of uncertainty, and one that paints a picture of a different future for our lives, and the life of our community.
- Live a life marked by '**Generous Love**' (*John 15.17*) with outstretched arms, willing to welcome every individual that we encounter. Serving sacrificially and loving unconditionally, because we worship a God of abundance, ever mindful of the extraordinary grace that we have received from the One who is love.

Rev'd Peter and Rev'd Ingrid Owen-Jones who reside in Medstead have regularly taken our online services and some services in the building when it has been open. The PCC are enormously grateful to them for their energy and kindness in leading worship among us.

REVIEW OF ACHIEVEMENTS AND PERFORMANCE

“It shall be the duty of the Incumbent and the Parochial Church Council to consult together on matters of general concern and importance to the parish”.

The full PCC met three times since the last APCM and two were on Zoom. The fabric committee met as required outside only when able and presented their report for the PCC meetings.

Worship and Mission

Church Attendance:

Electoral Roll....73

Easter: Closed due to Covid19

Remembrance Service outside: 69

Carol Service outside: 114

Christmas Morning with restrictions: 19

Plus online Worshipping Community: Variable

Churchwarden's Report Anne Lofthouse

Our last APCM was held on October 10th 2020, when we were half way through the year, which now seems long ago. It was socially distanced, masked, and in the Church Hall. This was also the day on which Logan Colbeck had his tragic accident, which was a great shock and loss to us all. I would like to express our grateful thanks for all that Logan, with his great-hearted approach to life, did for us at Saint Andrew's Church. He was generous with his time, assistance and sound advice. He has been much missed.

It has also served as a reminder to us of the importance of the risks undertaken by any one doing work for us, on our premises. We have to ensure protection is there for them and us. We cannot take anything for granted.

This report covers the period from January to December 2020. Nothing was normal, and making a report for one year when you are half way through the next, with all that has come with that, seems almost irrelevant.

We had services in church following the set pattern, from Sunday, January 25th Evensong to Sunday Communion, March 25th. There were two Funerals and two Baptisms. Then began the first Lockdown and the church was closed from January to November. Online services began with Canon Pruen taking the Sunday morning service and the Revds.' Peter and Ingrid Owen-Jones taking a weekly Evensong. We had a brief resumption of services from October, Harvest Festival to Christmas, when there were two Funerals and one Wedding. We had a moving socially distanced Remembrance Service outside in the churchyard, with 69 people present. We had Christmas trees in the churchyard and an outdoor Carol Service at 3.30pm when 114 people sang to recorded music. We had a Christmas morning service for 19 people, and then we closed down again until the present time.

We had a PCC meeting in January 2020, two Zoom PCC meetings in July and November, and an APCM in October in the Hall.

At the PCC meeting in July, we appointed Aloma James as the Hall Booking Manager, and there was a suggestion that we employ a Caretaker in the future. We are very grateful for all the hard work Aloma has put into this position, and we are lucky to have her. We also received a grant from EHDC for losses in the Hall. We also had the Faculty for the Heating System, which was able to go ahead.

At the November meeting Canon Pruen announced that he would be retiring as Priest in Charge of the Benefice on January 12th, his 65th birthday. The Treasurer, Mrs Wilma Hainsworth also announced that she would be resigning her position on December 31st. The decision on toilet refurbishment was deferred until January. The work on the new heating system was completed and our thanks go to David Hayward who put in many hours master minding the project and is still maintaining a close watch on it's performance.

During the year we received complaints that the church clock was not telling the correct time. We got in touch with the installers who repaired the clock, and we have now signed up to an annual service contract, so we hope this will not happen again. The clock repairers suggested that our bells should be checked as they thought there might be a problem. We are in touch with a suitable company and hope that will happen soon.

We are in the process of arranging to have the gullies and gutters of the Hall and Church cleaned by the window cleaner, and are enquiring about inside cleaning also. We removed the dilapidated plastic from the West window and have the names of glass firms who could be approached to do the recommended Quinquennial work on the other windows.

Our Architect is drawing up a specification for refurbishment work to be done in the porch, and he will be in charge of that project. We have received a formal contract for the churchyard work done by the Parish Council, which should have been in place when they took over maintenance work when the Churchyard closed.

As you can see, much has gone on even though the Church was closed. All this has been possible because of the hard work done by so many people, who do things in the background and make it possible for us to keep going and looking good: The cleaners, the Flower Team, the Social Committee, Mr Fixit, the choir, the organist, the bell ringers, the Sacristan, the sidespersons, the PCC, the Treasurer, the PCC Secretary, vergers, church key holders, all who help in the background. The Church Warden is entirely dependent upon and could not continue without a high level of support. We are a team, growing the Church in Medstead, and we all have a part to play. We ask God's blessing on what we do here in his name. I cannot thank you enough.

Fabric Report David Hayward

Church Boiler Upgrade Project

Following the decision last year to change from an old free-standing oil-fired boiler to a modern wall-mounted natural gas-fired boiler to upgrade the church heating system, a

competitive tendering exercise was set in motion. This led to six contracts being awarded and an extensive period of contract administration and supervision of all sitework.

The contracts involved:

- a) Removal of the old oil tank and associated exposed pipework and fittings;
- b) Removal of the old boiler;
- c) Upgrade of the boiler house electrics;
- d) Installation of a polyethylene gas pipeline through the churchyard by Southern Gas Networks (SGN) from the gas main in Church Lane; this involved use of a compressed-air driven 'mole' with the gas pipe terminating just inside the boiler house (fortunately no obstacles in the form of human remains were encountered en route);
- e) Installation of a gas meter with datalogger/data transmitter;
- f) Installation of a Viessmann 200W 32kW output condensing gas boiler system with flexible chimney-flue liner and new cowl; this work was undertaken by a commercial heating company, VitoEnergy Ltd, Camberley; work included provision of a new/relocated outside tap with frost protection.

The chimney cowl has replaced the original tall terracotta chimney pot which has been re-sited in Wilma and Ian Hainsworth's front garden as a flower pot support. In return, the church has received a generous donation for which we are most grateful.

In order to protect the new boiler against risk of galvanic corrosion of its stainless steel heat exchanger due to the presence of trace metals (*which have low but different negative voltages and which are associated with the existing old but perfectly serviceable cast iron radiators*), the system boiler's pumped water circuit has been totally separated from the pumped church heating circuit via a plate heat exchanger. This should help to maximise the life of the boiler although it does come with a 10-year warranty.

The church heating circuit is now pressurised which has allowed removal of the unsightly open-vented high-level expansion tank above the vestry door and associated downpipe.

To maximise efficiency, boiler operation is controlled by an external weather sensor coupled with a new internal thermostat/programmable controller in the church. Prior to the main contract work starting, a badly damaged section of wall in the boiler house entrance lobby was rebuilt. A ceiling cavity was also bricked up and much repointing of the internal brickwork undertaken. I am grateful for the efforts of Ian Jurd, supported by Stephen Blackshaw, in assisting with this remedial work.

Work on site started on the 6th July and was fully completed by the 25th October, the new heating system having been successfully commissioned in time for Mary Leonard's funeral on the 21st October and a wedding on the 24th October.

The overall cost of the project has been £21,496.12 spread over two financial years (2019 & 2020). This includes an EHDC advisory fee (£48) and a carbon monoxide (CO) monitor (£19.90). However, this expenditure has been partly offset by a grant of £2,606.88 (equivalent to the combined VAT element of the six contracts) received from the Government's Listed Places of Worship Grants Scheme and also a £10,000 grant from FOSAC.

I am very grateful for invaluable assistance given by the late Logan Colbeck in helping to prepare handover/hand-back documentation for each contract and also to undertake risk assessments as appropriate.

Church Clock Repairs

An inspection and partial service of the automated clock winding mechanism were duly carried out by Smith of Derby on the 3rd November to identify why the clock had stopped working many months earlier. It turned out that the pendulum arrest regulator (PAR) had failed due to a broken wire which feeds the unit's electromagnet. This fault had probably also corrupted the software.

A second visit to complete the required repairs, supply new batteries and to update the software was planned for early in 2021 (this work has since been completed successfully such that the clock is now fully operational again).

The PCC plans to establish an annual service agreement with Smith of Derby during 2021.

Reordering the Church

Last year's APCM report indicated that future plans for reordering the church were on hold until the more urgent heating issue had been addressed. Start of contract work on site for the new boiler project had to be delayed until late July because of the Covid-19 crisis and the national lockdown. However, now that the new heating system has been completed, it is hoped that focus on the reordering project can be resumed.

Church Hall Roof

Some 900 tiles suffering from frost damage had to be replaced in September on the side of the hall roof near the pathway between Castle Street and the churchyard. This work was undertaken by HCF Roofing, Grayshott for £3,200. This firm had also been contracted by Barbara Osbourne at the adjacent 'School House' to undertake similar repairs to her roof.

Church Hall Toilets Upgrade

It had been hoped to complete this long-discussed project by the end of 2020 with the welcome assistance of Sharon Blackshaw who sought quotations from three selected contractors. However, various problems arose, not helped by the Fabric Committee and the PCC ending up with three different specifications which were not directly comparable.

After much discussion by the PCC, it was decided to defer the project until 2021 with a view to re-tendering with a more detailed and comprehensive specification.

Church and Church Hall Electricity and Gas Contracts

Following the end of 3-year fixed-price contracts with Npower in late December 2019, various options were investigated with a view to setting up new fixed-price energy contracts. One of the options explored was to obtain quotations from the broker Love Energy Savings. However, owing to a combination of sharp practice and mistakes by a

Love Energy salesman, the PCC ended up with three new 3-year fixed-price contracts with EDF which had not been approved by the PCC and which had erroneously been placed in the name of the Winchester Diocesan Board of Finance (Old Alresford Place) rather than the Trustees of St Andrew's (Medstead PCC)!

Following much correspondence over many months, these erroneous transfers were eventually accepted by Love Energy to have been completely their fault. The company agreed to reimburse the difference between many months of high out-of-contract roll-over charges that the PCC has initially had to pay and the fixed-price EDF contract rates.

I assisted with the negotiations and submitted a claim for reimbursement on behalf of the PCC on the 7th December amounting to £889.93 - this has since been accepted by Love Energy in full and, at the time of writing, payment is expected imminently. Thankfully, the PCC will not therefore be out of pocket as a result of this saga.

The PCC now has new 2-year fixed price energy contracts in place arranged with Total Gas & Power through the Church of England Parish Buying Scheme, including a contract for gas supply to the new church boiler.

Church and Church Hall Water Meters

A fault became apparent with the church hall water meter in March. Later, our water retailer, Castle Water, suspected that the church water meter was also giving inconsistent readings although this opinion was not shared by myself as the now manager of all the PCC's utility accounts. However, we ended up with South East Water replacing both the church and church hall water meters with brand new ones at their cost on the 30th December.

Churchyard

The Parish churchyard is 'closed' for further burials and, by reason of the Local Government Act 1972, it is the responsibility of Medstead Parish Council to maintain the Church grounds, paths, boundary fence, etc. The PCC would like to thank the Parish Council for keeping it looking tidy during the last year. We are liaising with the Parish Council to continue to maintain and improve the appearance of the churchyard.

FOSAC Report Bill Dawson

The last quarter of 2020 covers the period when the FOSAC Executive Committee was brought together again with the addition of a new Chair, Bill Dawson. Bank signatories were changed- Richard Lacey, who did an excellent job of restructuring the Constitution and was acting as treasurer was able to add Bill to the account in addition to Sarah Rees and these two remain the current signatories. It was expected that a new treasurer would be named but the resignation of Sarah Bankhead has delayed that process and this has been compounded by the lockdown. It should be resolved during Q2/Q3 2021.

The Executive is currently managing with four members- Anne Lofthouse, Kristina Rogge, Deborah Jackson and Bill Dawson. We need to replace Sarah Bankhead and the other two positions are a second Church Warden and an incumbent member of the clergy, both of which need help from the PCC.

We were able to provide funds of £10,000 towards the cost of the new boiler during the quarter and have some funds remaining in the account. A key objective for the group will be to establish the objectives of FOSAC going forward. It was set up more than 20 years ago to raise interest in St Andrews Church and secondly to raise funds to support the fabric of the Church. Over the last few years there has been minimal activity towards either of these objectives and the Executive Committee need to meet and decide on whether they are still appropriate and achievable objectives. On the basis of those discussions an action plan can be drafted and then put into practice. It is hoped that this can be put in place during the latter half of 2021.

CHURCH HALL REPORT Sharon Blackshaw

The Church Hall closed in April following lockdown and apart from a few weeks in the Autumn, has been closed for most of the period concerned in this period. One class was able to recommence in the middle of April 2021 and by the time the APCM takes place we will hopefully be back to normal business.

We have been fortunate to obtain grants from EHDC to compensate towards the lack of income during the pandemic. We were hoping to carry out some renovations while the hall was closed but apart from essential work on the roof, these have now been deferred until 2021 when we are hoping to improve the toilet facilities. We also have approval to go ahead with the installation of broadband which is now almost a pre-requisite for the successful letting of any community facility.

The PCC would like to pass on their grateful thanks to Aloma James, the Hall Booking Secretary, who has done a sterling job in ensuring the hall has all the Covid safety measures in place, efficiently handling the day to day running of the hall, and trying to encourage new hirers.

SOCIAL COMMITTEE REPORT Sharon Blackshaw

Unfortunately, due to the pandemic, the only social event possible this year was the ever popular quiz night held in early March, chaired by Jack Linley. It was as always great fun and raised just over £600 towards church funds.

The social committee also organised Tombola stalls at both the Village picnic in July and the village Christmas Fair; both of these were only possible due to generous donations from parishioners and each raised approx £200 which in July was sent to the Foodbank and in December to the Children's Society. We did hold the Christmas Tree festival during December, but sadly were unable to enjoy the usual Christmas songs and mulled wine together due to the restrictions.

We dearly hope this autumn, that we may be able to resume some sort of programme of events...maybe holding a jumble sale, and if Covid restrictions and audience numbers permit, a recital. Sadly, Jenny Hales, who has been a social committee member for many years, has decided to stand down. We are very grateful to her for all her input, and in particular, her flower arranging skills which enhanced many social functions in the hall. As always, we would love to welcome new volunteers to the social committee, and also would appreciate ideas and suggestions for future events.

MESSY CHURCH REPORT Kerry Magennis-Prior

Unfortunately, after four committee members (Angela & Steve Clarke / Margaret & Charlie Shaylor) left in 2019, Messy Church was on a break.

We reconvened in January 2020. Ed decided with such a small group of helpers left to run Messy Church, moving forward we would not have a monthly session, instead every other month and the length would be cut from 2 to 1.5 hours.

Because of the Pandemic we only managed 2 sessions in 2020. Sadly, neither were very well attended. In previous years 'Open the Book' had gone into the village schools and promoted the next Messy Church, this had not happened in 2020 due to a lack of committee members & helpers. Messy Church currently remains closed.

ALTON DEANERY SYNOD REPORT

The Deanery now has considerable responsibilities, particularly for Finance affecting the parishes, including Parish Share determination, and also for allocation of resources. The Synod gives an opportunity to learn about the work of the church in a wider context. We need people of vision to help drive the Deanery mission forward and make decisions. We are also the people who elect members of the Diocesan and General Synods. The Synod works on a 3-year term of office, we need volunteers to fill the vacancies.

MEDSTEAD CHURCH OF ENGLAND PRIMARY SCHOOL REPORT

Canon Ed Pruen (retired) as incumbent was responsible for visiting the School and providing spiritual worship and growth. His ability to do this last year was severely curtailed by the Pandemic. The school was closed for part of the year and once it re-opened there were severe restrictions in place, limiting movement and visits. It is hoped that this will be able to be improved upon in the forthcoming period. Brian Pritchard (Area Dean) is taking on responsibility for this after the incumbent retires.

THE BENEFICE WEBSITE REPORT

The Benefice website www.blmsbenefice.org has proved to be a tremendous success. It is widely used and has become a vital way through which people find us, literally from all over the world. It has proved particularly useful in light of the recent church closure due to the Covid-19 pandemic. Virtual services have been offered as a welcome source of prayer and focus for parishioners. These have been organised by Canon Ed Pruen, and since he retired, John Lofthouse. The PCC are very grateful to him for taking on this role since the incumbent left.

CHURCH FLOWERS REPORT Marion Slater

We are grateful to Marion Slater and her team of Flower Ladies and to all volunteers who have helped to create stunning displays outside throughout the year as well as the occasional ones inside for permitted services. The team made a decision along with Canon Ed Pruen, to put a floral display in the porch instead of in the church to cheer villagers and visitors alike as they walked past our lovely church, and this continued all year. As well as the porch displays, we have decorated the church for major events that were held with limited congregations such as Christmas and funerals.

MUSIC REPORT Patrick Busby

With the coronavirus pandemic, unfortunately the choir has not been able to participate in church services since March 2020 and conditions have not permitted congregational singing. The online services have however been very successful. John Lofthouse with Patrick and Wendy Busby are providing recordings of hymns to enhance these. When regulations have permitted Wendy has also been able to sing hymns at live church services in Medstead and Bentworth.

When the lockdown finishes the choir will again lead the music at future church services and we encourage new people to join us.

SAFEGUARDING REPORT

The PCC of Medstead takes seriously its responsibility for the Safeguarding of children and vulnerable adults. The PCC has formally adopted the Safeguarding Policy of the Winchester Diocese and has a copy available for inspection inside the church. Additionally, safeguarding information is displayed in the church porch.

All PCC members now have to have a DBS check and have to complete the diocese on-line safeguarding training - C0. All volunteers with positions of responsibility in the parish who have individual contact with adults or children will have received DBS Clearance: the leaders of Messy Church, all Open the Book storytellers (Medstead not active presently) at both Medstead and Bentworth schools and the LLM. All those involved in Messy Church and Open the Book have received specific Role Descriptions and Safeguarding guidelines and undertake annual Safeguarding training. Other volunteers e.g. flower arrangers, mowers, key holders, have been given Safeguarding information and Lone Worker Guidelines. The PCC remains vigilant for any Safeguarding issues that may arise. An Audit is being completed and returned of any historic safeguarding concerns.

The safeguarding officer has a data base of those requiring DBS and is reminding members when they need to renew their DBS every 5 years and is collecting dates of when C0 completed which needs updating every 3 years. Those working in leadership roles will undertake annual safeguarding training.

TREASURER'S REPORT 2020 Wilma Hainsworth

The audited accounts, shown later, are accompanied by "Notes to the Financial Statement" which fully explain matters pertinent to income and expenditure. I commend reading these documents together as it will enlighten you to current financial matters.

2020 has been an extraordinary year and we have been truly blessed with our "planned giving members" who steadily supported us magnificently. Well Done and thank you so much to those members. Of course, there are still many members on our Church electoral roll who remain shy of this facility of giving, thus work still has to be done to encourage their steady commitment.

Donations from Planned Giving raised £37901.10, and this included a substantial annual donation. Total Gift Aid recovered from qualifying donations amounted to £9680.64. The closure of the Church building over a lengthy period and the restrictions placed on

services, weddings and funerals held in Church had a direct impact on our income. A legacy of £1000.00 for general funds was gratefully received from the estate of the late Maurice Johnston. The Church Hall activities, Hall Lets and social activities, were curtailed due to Covid-19 restrictions, and income was substantially reduced. However, we received a grant of £10000.00 for the Church Hall from EHDC to compensate for this.

Overall, our total income this year, including the grant and utilisation of our Sinking Fund of £9000.00, amounted to £79366.53

In relation to our expenditure, we were able to pay in full, £25869.66, as our Common Mission Fund (CMF) contribution to the Diocese to support the wider ministry. Another major cost, £20238.22, related to the Church heating project, changing from oil to a new gas system. For this expense, we relied on our Fabric Fund, Sinking Fund and General Funds. Other items of expenditure, including Mission Giving and our maintenance payments for Church and Church Hall, are fully explained and itemised in "Notes to the Financial Statement". Canon Ed retired from his post as our Priest-in-charge, well-wishers donated a magnificent sum of £1665.00 and he received small gifts and the balance of this sum as part of a cheque from the Benefice.

Overall, our income amounted to £79366.53 and our expenditure amounted to £66264.98. This leaves a surplus of £13101.55. Our unrestricted general funds, including our designated funds amount to £84572.97 as shown in our Balance Sheet.

I give warm thanks to Church members and office bearers who readily supported me and allowed me to work effectively and efficiently to produce these figures during a challenging year.

Wilma Hainsworth

St. Andrew's Church, Medstead
NOTES TO THE FINANCIAL STATEMENT AS AT 31ST DECEMBER 2020.

Accounting Policies.

Basis of preparing the Financial Statements.

The Financial Statements of St. Andrew's Church, Medstead have been prepared in accordance with the Church Accounting Regulations 2006 and the Charities Act 2011 using the Receipts and Payments basis.

Funds.

Unrestricted funds can be used in accordance with the Church's objectives and at the discretion of the PCC.

Restricted funds can only be used for particular restricted purposes within the objectives of the Church. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible.

Statement of Assets and Liabilities.

Fixed Assets retained for the Church's use is the freehold Church Hall and the Church Hall furniture. The title is held, on our behalf, by the Diocese, (WDBF) as Custodians Trustees as a requirement of Section 6 of the PCC (Powers) Measure of 1956.

The PCC does not own the Church building. Assets recognised but not valued in the Statement of Assets and Liabilities include moveable fixtures and fittings.

1 Planned Giving.

The Covid-19 pandemic during 2020 has caused huge disruption to every aspect of daily life, including worshipping in our Churches. It is incredible that our Planned Giving for 2020 has not only been maintained from the previous year, whilst buildings have been mainly closed for worship, but has been marginally increased. This is due to the **planned regular donations** from our magnificent Church members. Their Christian generosity for the wider ministry is commendable. Sadly, five of our regular members died this year. The amount raised by Planned Giving amounts to **£37901.10** and this includes a substantial donation.

2 Gift Aid Recovered.

Gift Aid recovered is **£9680.64**. (Income Tax recovered on Gift Aided donations.). Also, the Church benefited from the Small Donations Gift Aid Scheme (SDGA).

3 Collections at Services/Events.

Collections taken by "plate" have decreased substantially this year, the closure of Church buildings and curtailment of services impacted on this. Also, the restrictions placed on Weddings and Funerals and the resultant lack of retiral collections taken therein had a negative impact on income. Lenten Lunch events raised £420.00. Total Collections raised **£2400.42**.

4 Fees for Weddings and Funerals.

This figure is shown as a Net figure. The income was £3250.00 and the expenditure was £2473.00. Thus, leaving a surplus of **£777.00** for Church funds.

5 Fund Raising and Social Activities.

Again, the restrictions placed on holding social and fund-raising events meant a substantial reduction in our income. Total funds raised **£2446.20**.

6 Legacy.

A Legacy was received from the estate of the late Maurice Johnson. This amounted to **£1000.00** and is able to be utilised for General Funds as no restrictions were placed thereon.

7 Canon Ed's Retirement Collection.

A collection for Canon Ed and Margaret was taken within the Village and raised a magnificent sum of **£1665.00**. After 2 small gifts were purchased, a Country Parson's Rose for their new garden and a bottle of Hattingley Champagne, the remainder was sent to the Benefice Account to be amalgamated with donations from the other 3 Churches in the Benefice. A combined cheque is being presented to Canon Ed.

8 Common Mission Fund (CMF) contribution.

The Common Mission Fund (CMF) contribution of **£25869.66** was collected in full by the Diocese.

9 Church Running Expenses.

Expenditure.

BLMS	651.27
Gas	96.92
Electricity	589.24
Oil	545.48
Water	47.71
Insurance	1395.20
Lightning Test	180.00
Misc. (incl Church Christmas cards)	444.81

TOTAL.....	3950.63
-------------------	----------------

10 Church Repairs and maintenance.

Expenditure.

Clock repairs (on-going)	476.40
Boiler brick work and detector costs.	103.60

TOTAL.....	580.00
-------------------	---------------

11 CHURCH HEATING PROJECT.

Expenditure.

Gas Pipe Line	3786.98
Removal oil tank	870.00
Asbestos removal work (boiler)	810.00
Boiler costs	13188.00
Electrics	1316.43
Gas meter	266.81

TOTAL.....	20238.22
-------------------	-----------------

These expenses are shown as

FABRIC FUND (Heating Project) 13170.68

GENERAL FUNDS (Heating Project) 7067.54

However, we are able to utilise the Sinking Fund income brought forward from 2019, now shown in Receipts for £9000.00

Thus the net costs for 2020 on the Heating Project amounts to **£11238.22 (£20238.22 less £9000.00)**.

A grant from FOSAC was requested from it several months ago and is awaited, hopefully in early 2021.

A grant to equate with the amount paid on VAT related items above is also awaited, from Listed Places of Worship Grant Scheme, hopefully to be received in early 2021.

12 The Church Hall.

The PCC owns the freehold of the **Church Hall** although the WDBF holds the title as Custodian Trustees as a requirement of Section 6 of the PCC (Powers) Measure of 1956. The valuation is according to the revised final Completion Certificate of the Works; PCC meeting of 3/02/1994. The Policy is not to depreciate either the freehold property or the fixtures and fittings of the Hall.

13 Hall Running Expenses.

	Income	Expenditure.
Hall Lettings	3437.00	
Grant from EHDC (Covid-19)	10000.00	
Cleaning		1026.40
Electricity		569.28
Gas		1093.40
Insurance		1010.31
Water charges		145.18
Misc. (incl. servicing contracts.)		546.10
Total	13437.00	4390.67

14 Hall Repairs and Maintenance.

	Expenditure.
Fire Extinguisher	256.80
Vacuum Cleaner and Mop	198.78
Roof Repair	3200.00
Misc. expenses	122.51
Total	3778.09

(Surplus of Receipts over Payments for the Church Hall is **£5268.24** (13437.00 – 8168.76))

15 Mission Giving.

Food Bank	450.00
Royal British Legion	100.00
King's Arms Youth Project (Alton)	300.00
Children's Society	400.00
Karamoja via Alton Deanery	500.00
Medstead School Y6 bibles	271.68
Special collections. (Lenten Lunches)	
Winchester Churches Shelter	140.00
Bushy Leaze Community	140.00
Broadlands RDA	140.00

Total	2441.68
--------------	----------------

(Donations of **£50.00**, included in "other receipts", were received towards the school bibles.)

16 Social committee events and activities.

	Income	Expenditure.
Burns Supper	1247.00	493.95
Quiz	760.00	153.58
Fete (for Alton Food Bank)	210.00	210.00
Tombola Stall (for Children's Society).	189.20	189.20
Christmas Tree events.		24.99
Misc.(Bike & Stride and late Jumble Sale)	40.00	

Total	2446.20	1071.72
--------------	----------------	----------------

17 Messy Church.

Messy Church maintains a separate bank account but its financial transactions are reported within these accounts.

18 Cash at Bank.

Cash for day to day use is held in a NatWest plc bank current account. Additional funds are invested in a CCLA deposit account to earn interest.

Total income for the year, 2020, is **£79366.53**

Total expenditure for the year, 2020, is **£66264.98**

Surplus of Income over Expenditure is **£13101.55**

Wilma Y. Hainsworth Treasurer.

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF THE PCC OF
ST. ANDREW'S CHURCH, MEDSTEAD**

Independent examiner's report to the trustees of St. Andrew's Church, Medstead

I report to the members of the PCC on my examination of the accounts of the St. Andrew's Church, Medstead (the Church) for the period from 1 January 2020 to 31 December 2020.

Responsibilities and basis of report

As members of the PCC of the Church you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

L M Chapman ACA
Medstead
January 2021

St. Andrew's Church, Medstead
Easter Vestry Meeting (Meeting of the Parishioners)
Sunday, 30th May, 2021 at 11am in The Church Hall

Agenda

1. Opening Prayers
2. Apologies for Absence
3. Election of Church Wardens

To be followed by

The Annual Parochial Church Meeting

1. Notification of items to be raised under 'Any Other Business'
2. Minutes of the 2020 Annual Parochial Church Meeting – Attached
3. Matters arising from the above Minutes
4. Presentation of the Annual Report for 2020 – Attached
5. Audited Financial Statement for the year ended 31.12.20 – Attached
6. Election of Treasurer
7. Election of PCC Members
8. Election of Deanery Synod Representative
9. Election of Sidespersons
9. Appointment of Independent Examiner for 2021
10. Any Other Business
11. Closing Prayers

ST.ANDREW'S CHURCH, MEDSTEAD.									
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020.									
STATEMENT OF ASSETS & LIABILITIES.									
								2020	2019
	UNRESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	DESIGNATED	TOTAL FUNDS.	
	GENERAL FUND.	FABRIC FUND	MESSY CHURCH	FLOWER FUND	PROPERTY FUND				
	£			£	£		£	£	£.
FIXED ASSETS.									
CHURCH HALL							114177.00	114177.00	114177.00
CHURCH HALL furniture.							3368.96	3368.96	3368.96
CURRENT ASSETS.									
BANK CURRENT ACCOUNTS	5886.68		623.06	308.27	0	1400.00		8218.01	14922.41
CCLA DEPOSIT ACCOUNT	77286.29							77286.29	66480.34
less Sinking Fund heating 2019.									-9000.00
totals.	83172.97	0.00	623.06	308.27	117545.96	1400.00		203050.26	189948.71
							2020	2019	
							GENERAL.	83172.97	65815.29
							RESTRICTED	118477.29	122723.26
							DESIGNATED	1400.00	1410.16
							totals.....	203050.26	189948.71

ST.ANDREW'S CHURCH, MEDSTEAD.												
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020.										Year ended	Year ended	
										31.12.20	31.12.19	
RECEIPTS AND PAYMENTS ACCOUNT.												
		Unrestricted	Restricted	Restricted	Restricted	Restricted	Restricted	Restricted	Restricted	Designated	Total	Total
		General	Special	Fabric	Flower	Messy	FOSAC	Property		Fund.	Funds	Funds
		Fund	Appeals	(Church)	Fund.	Church		Fund		£	£	£
	NOTES.	£	£	£	£	£	£	£	£	£	£	£
RECEIPTS.												
Voluntary Receipts												
Planned Giving	1.	37901.10									37901.10	37288.99
Collections at services/events.	3.	1980.42	420.00								2400.42	8657.45
All other giving/voluntary receipts		210.69				54.15					264.84	1980.73
Gift Aid recovered	2.	9680.64									9680.64	11426.53
		49772.85	420.00	0.00	0.00	54.15	0.00	0.00	0.00	0.00	50247.00	59353.70
Investment Income												
Bank, CCLA		305.95									305.95	383.51
Church Activities												
Fees for Weddings and Funerals (NET)	4.	777.00									777.00	815.00
Activities for Generating Funds												
Fund Raising & Social Activities	5.	2446.20									2446.20	5035.54
Hall Lettings incl. Grants.	13.	13437.00									13437.00	13378.00
Church letting-Choir Wednesday		0.00									0.00	120.00
Other Receipts.												
Canon Ed's leaving donations.	7.	1665.00									1665.00	0.00
Grants- Refunds rebates.		0.00									0.00	1690.30
EXTRAS		488.38									488.38	0.00
LEGACY.	6.	1000.00									1000.00	0.00
SINKING FUND 2019 - HEATING.	11.			9000.00							9000.00	0.00
TOTAL RECEIPTS.		69892.38	420.00	9000.00	0.00	54.15	0.00	0.00	0.00	0.00	79366.53	80776.05
PAYMENTS.												
Church Activities												
Common Mission Fund (CMF)	8.	25869.66									25869.66	34523.02
Church Running Expenses	9.	3950.63									3950.63	5848.90
Church Repairs and Maintenance	10.	580.00									580.00	16768.64
HALL Running Expenses	13.	4390.67									4390.67	3133.74
HALL Repairs and maintenance	14.	3778.09									3778.09	1290.19
Mission Giving and Donations	15.	2021.68	420.00								2441.68	5458.45
		40590.73	420.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	41010.73	67022.94
Costs of Generating Funds.												
Fund Raising and Social Activities	16.	1061.56							10.16		1071.72	690.48
Other Payments.												
Canon Ed's Leaving present.	7.	1665.00									1665.00	0.00
Governance Costs(CCLI+Audit(£100.))		226.85									226.85	172.46
Other Payments.(incl. arch. fees £1430).		1923.02				47.81					1970.83	0.00
CHURCH HEATING PROJECT	11.	7067.54		13170.68							20238.22	0.00
Church Electrics from 2019 (fabric)				81.63							81.63	0.00
TOTAL PAYMENTS		52534.70	420.00	13252.31	0.00	47.81	0.00	0.00	10.16		66264.98	67885.88
EXCESS (DEFICIT).....		17357.68	0.00	-4252.31	0.00	6.34	0.00	0.00	-10.16		13101.55	11775.03
Transfers between Funds												
Reconciliation of Funds.												
Total Funds brought forward		65815.29	0.00	4252.31	308.27	616.72	0.00	117545.96	1410.16		189948.71	194633.90
Return of Funds to FOSAC												-16460.22
TOTAL CARRIED FUNDS.		83172.97	0.00	0.00	308.27	623.06	0.00	117545.96	1400.00	203050.26	189948.71	