

Minutes PCC Meeting 4.00 at Sarah's 14/1/20

Present: Peter Rankin (Vice-chairman), Cynthia Buchanan, Jane Shirvell, Sarah Floyd, Kirsty Ennever, Henry Wilson, Ian Champness, David Lacey

1. Opening prayer

2. Apologies

Canon Ed Pruen, Michael Campbell.

3. Minutes of last meeting

Accepted

4. Matters arising

Who	When	What	Done?
Ian	Now	To change Shalden aspect of BLMS website before Remembrance Day	✓
Canon Ed	Now	5 email addresses for Shalden to use	
Iona	Now	Register each member of PCC with Safeguarding	✓
David	Now	Order new cushions	✓
All	Now	Mince Pies for Carol Service	✓
Peter	Soon	Express thanks to Peter OJ	✓
Peter & Iona	Soon	Organise Carol Service	✓
Sarah	Soon	Pursue quote from R A Croft for shingles.	✓
Henry	Soon	Arrange date for Churchyard Tidy	✓
Jane	when possible	Ask Canon Ed if he would like to have a Plough Service on Jan 26th and to make it a Benefice Service	✓
Sarah	Soon	Research questions for Quiz	see later
Peter	Now	Book Village Hall for Quiz on ? Feb 2020	see later
Kirsty	Soon	Research Flower Festival on 29th June 2020 for St Peter & St Paul Day	see later
Cynthia	soon	research local children's charity for Carol Service collection	✓

Shalden email address used to advertise services will not be renewed.

5. WORSHIP & MISSION

Canon Ed's Report by email:

I am sorry to suddenly be off sick and thereby unable to chair our meeting together next week. I am very aware that I have not met with the PCC for a very long time and I had a number of things I had planned to catch up on.

However, despite my current illness, please could you bring the following to the meeting (and not before by emails please).

1. I was planning to thank everyone for all the tireless work that has taken place during recent months. You have all done so much to keep the church welcoming, warm and wonderful.
2. Thanks for arranging the microphones and induction loop. Likewise for the work done concerning the steeple. I strongly commend the investment for a toilet. So many people ask for it or stay away because there isn't one.
3. I also want to thank everyone for the Christmas decorations and services, Peter for arranging the hand bells, and all those who arranged refreshments.
4. I wanted to record my deep sadness that Iona Gunner has resigned from the PCC. In addition I want to respectfully ask that we curtail the tone of some of our emails that have left one or two people bewildered and hurt. This has to stop now. Face to face discussions are generally more helpful as emails are sometimes open to misunderstanding when views are expressed.
5. Safeguarding - I am delighted that Iona is continuing to look after this on our behalf. There are no exceptions with safeguarding. As Trustees of any charity we are likewise to be transparent, informed and accountable.

Services

Christmas Service:

The handbells were great, the service far too long. The service sheet needs to be rewritten: it needs to be short and with traditional wording, particularly of the Lord's Prayer because this is the only service some people attend.

Plough Service: Jane to speak to Rob Priest about the tractor to make sure it does not damage the churchyard. Check service sheet a week before service.

Mothering Sunday: daffodils for ladies, check with Michelle first: DL.

28 February 2021: Celebration of John Wood attended by his great great grandson.

6. Reports for info re: Messy Church, Open the Book & Karamoja, Deanery Synod: none.

7. Church Fabric

Organ bellows replacement report: date for work to be done? DL try to book work during August 2021, if not June or July.

Belfry report RA Croft estimate accepted with oak shingles: DL get faculty.

Apply for grants: PR apply to Hampshire Historic Churches. SF book Croft for August or thereabouts, as and when he can do it.

Quinquennial report: SF ask Croft for a quote and ask when he can do the work.

Toilet: DL look into possible designs and costs, including disabled access.
Vestry DL apologised for not doing this.

8. Finance

Financial Report on 2019 by Treasurer CB

Thanks expressed to CB for her faultless work. £50 for Messy Church and £250 for Karamoja approved. £1250 pledged to organ or spire, depending on which needs it. Fee for funerals, weddings: flat fee of £50 for heating, lighting, verger.

Surplus for Year: £1000 to Savings account and £1000 to Fabric & Organ Fund.

Sign off accounts on March 1st at the service.

9. Safeguarding

All members of PCC have DBS clearance. Thank you to Iona for her work. Thank you to everyone for their DBS clearance. Concerning personal information, Colin Harbridge says, "I can confirm that once a DBS application has been completed the original form/application is destroyed. We do not retain your passport details, national insurance number or mother's maiden name etc.

We do retain the following information on a secure database as a record of completed DBS checks: Name, address, Date of Birth, role title, church, DBS application ref., level of check, DBS result cert. ref and date completed."

Black = completed

Red = yet to be done

Peter Rankin (churchwarden)	C0 May 18	C1 March 18	C2 May 18	DBS Nov 2019
David Lacey (churchwarden)	C0 May 18	C1 Jan 18	C2 May 18	DBS Dec 2019
Cynthia Buchanan	CO	C1	n/a	DBS Dec 2019
Michael Campbell	C0 May 18	C1	n/a	DBS Dec 2019
Ian Champness	CO May 18	C1	n/a	DBS Dec 2019
Kirsty Ennever	CO May 18	C1	n/a	DBS Dec 2019
Sarah Floyd	CO Sept 17	C1	n/a	DBS Dec 2019
Iona Gunner	CO Dec 19	C1 Jan 20	C2 6 th Feb 20	DBS Aug 2019
Jane Shirvell	CO Sept 17	C1	n/a	DBS Nov 2019
Henry Wilson	CO Jan 20	C1	n/a	DBS Dec 2019

10. Fundraising plans

Quiz. Postponed until Friday 13 March. Peter to check availability of the Village Hall. Ian & Peter to manage all aspects other than the quiz itself which will be set by Tom and Sarah. Cynthia kindly offered to organise a hamper raffle. Further details are in Ian's e-mail to the PCC on 15 January.

Patronal Festival Sunday 28 June. The feast of SS Peter & Paul is on the 29th. Thank you to Kirsty for the briefing notes on the saints. Although flowers will no doubt be involved, this is not a flower festival but a celebration of the lives of the two saints. Action plan and content carried forward to the next meeting.

PCC Drinks Party. The best timing is in early June and needs not to be too close to the village fete. Date proposed is Friday 05 June. Unfortunately Peter & Michele are on holiday that week otherwise we would have been happy to host. Alternative hosts please.

11. Future meeting dates etc.

APCM is on Friday 27 March.

Next PCC meeting should follow this in May. Liaise with Canon Ed on his return. Meeting would be better timed commencing at 5.00 pm for 2 hours.

Specific 1 hour meeting required to consider the future PCC membership and strategy before the APCM. PJR to ask Michael for dates available to propose to Canon Ed.

NB - David Lacey on holiday Easter weekend

ROTAS: Coffee

5/1/20	Kirsty
26/1/20	Jane & Kirsty
2/2/20	Henry
23/2/20	Sarah
1/3/20	Cynthia
22/3/20	Ian
5/4/20	Peter
12/4/20	Easter
26/4/20	Sarah
3/5/20	
24/5/20	

12. AOB

Mortice Lock on Vestry Door: please make sure this is locked when you leave.

13. Closing Prayer

Action Points

Who	When	What	Done?
Canon Ed	Now	5 email addresses for Shalden to use	
Jane	Soon	Speak to Rob Priest about tractor and Churchyard	
David	Before Jan 16	Check service sheet for Plough Service	
David	soon	Discuss flowers for Mothering Sunday with Michele	
David	Now	Apply for faculty for shingles	
Sarah	Now	Get quote for QI work	
Sarah	Now	Book RA Croft for shingles work	
David	Now	Research plan and cost of toilet	
David	Now	With Sarah plan and cost upgrade to Vestry	

